

Banaras Hindu University
Undergraduate Admission 2026
Document Verification Checklist Format

Department/College: _____

Programme Name: _____

Date of Verification: ____ / ____ / 2026

Candidate Details:

- | | |
|-----------------------|--------------------|
| 1. Name of Candidate: | |
| 2. CUET No.: | CUET Score: |
| 3. Allotted Category: | Original Category: |
| 4. Contact No.: | Email ID: |

Checklist of Required Documents

Sl. No.	Document Description	Original Produced	Self-Attested Copy Submitted	Remarks (if any)
1.	Provisional Admit Card (downloaded from the Admission Portal)	☐ Yes ☐ No	☐ Yes ☐ No	
2.	BHU Registration Form (with preference order)	☐ Yes ☐ No	☐ Yes ☐ No	
3.	CUET NTA Application Form	☐ Yes ☐ No	☐ Yes ☐ No	
4.	CUET NTA Admit Card	☐ Yes ☐ No	☐ Yes ☐ No	
5.	CUET NTA Scorecard	☐ Yes ☐ No	☐ Yes ☐ No	
6.	Intermediate Marksheet & Certificate	☐ Yes ☐ No ☐ Yes ☐ No	☐ Yes ☐ No ☐ Yes ☐ No	
7.	High School Marksheet & Certificate	☐ Yes ☐ No ☐ Yes ☐ No	☐ Yes ☐ No ☐ Yes ☐ No	
8.	Category Certificate (SC/ST/OBC-NCL/EWS/PwBD/Ward) (if applicable)	☐ Yes ☐ No	☐ Yes ☐ No	Date of Issue:
9.	Transfer Certificate (TC)	☐ Yes ☐ No	☐ Yes ☐ No	
10.	Character Certificate	☐ Yes ☐ No	☐ Yes ☐ No	
11.	Migration Certificate	☐ Yes ☐ No	☐ Yes ☐ No	
12.	Anti-Ragging Undertaking (Student & Parent/Guardian)	☐ Yes ☐ No	☐ Yes ☐ No	
13.	Residence/Dossier Form (Triplicate)	☐ Yes ☐ No	☐ Yes ☐ No	
14.	Six Passport-Size Photographs	☐ Yes ☐ No		

Candidate's Signature: _____

Date: ____ / ____ / 2026

Verifier Signature: _____

Date: ____ / ____ / 2026

Verifier Name: _____ Emp. ID.: _____

Undertaking for Pending Document(s)

I, _____ (Name of the provisionally admitted Candidate), *CUET Application No.* _____, & *NTA Score as per BHU UG Bulletin 2026* _____ provisionally admitted to the _____ (Programme Name) under the CAP-UG 2026, hereby request an extension of time to submit the following pending document(s):

List of Pending Document(s):

1. Character certificate
2. Transfer certificate
3. Migration certificate

I assure that the above documents will be submitted on or before **31st October 2026** without fail. I understand that failure to do so will result in **automatic cancellation** of my admission without any further notice. Kindly grant me provisional admission till then.

Date: _____ / ____ / 2026

Signature of Candidate:

Name:

CUET Application No.:

CUET NTA Score as per BHU UG Bulletin 2026

Mobile No.:

Email ID:

[For Office Use Only]

☐ Approved – Provisional Admission Granted till **31.10.2026**

☐ Not Approved – Admission Withheld

Signature of HoD/Principal: _____

Name & Designation: _____

Seal of Department/College

.....✂.....✂.....✂.....

Annexure II**Undertaking for Pending Document(s)**

I, _____ (Name of the provisionally admitted Candidate), *CUET Application No.* _____, & *NTA Score as per BHU UG Bulletin 2026* _____ provisionally admitted to the _____ (Programme Name) under the CAP-UG 2026, hereby request an extension of time to submit the following pending document(s):

List of Pending Document(s):

4. Character certificate
5. Transfer certificate
6. Migration certificate

I assure that the above documents will be submitted on or before **31st October 2026** without fail. I understand that failure to do so will result in **automatic cancellation** of my admission without any further notice. Kindly grant me provisional admission till then.

Date: _____ / ____ / 2026

Signature of Candidate:

Name:

CUET Application No.:

CUET NTA Score as per BHU UG Bulletin 2026

Mobile No.:

Email ID:

[For Office Use Only]

☐ Approved – Provisional Admission Granted till **31.10.2026**

☐ Not Approved – Admission Withheld

Signature of HoD/Principal: _____

Name & Designation: _____

Seal of Department/College

AFFIDAVIT BY THE STUDENT

I, _____ full name of student along with name of course to which admission is sought) S/o D/o Mr./ Mrs./Ms. _____, having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institution, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.

1. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
2. I have also, in particular, perused clause 7 and clause 0.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
3. I hereby solemnly aver and undertake that:
4. I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
5. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
6. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the _____ day of _____ month _____, year

Signature of deponent Name:

Solemnly affirmed and signed in my presence on this the _____ day of _____ month, _____ year after reading the contents of this affidavit.

OATH COMMISSIONER

AFFIDAVIT BY PARENT/GUARDIAN

I, Mr./Mrs./Ms. (Full name of parent/guardian) _____
 father/mother/guardian of _____ (full name of student) in the Program Name _____,
 having been admitted to _____ (name of the institution), have received a copy
 of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter
 called the “Regulations”), carefully read and fully understood the provisions contained in the said Regulations.

1. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
2. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/ she is found guilty of or abetting ragging, actively or passively or being part of a conspiracy to promote ragging.
3. I hereby solemnly aver and undertake that:
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
4. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law for the time being in force.
5. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name:

Address:

Telephone/Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the (_____ day) of (_____ month), (_____ year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the (_____ day) of (_____
 _____ month), (_____ Year) after reading the contents of this affidavit.

OATH COMMISSIONER

BANARAS HINDU UNIVERSITY
APPLICATION FORM FOR ALLOTMENT OF HOSTEL/CITY DELEGACY - CUM - DOSSIER FORM
(TO BE FILLED IN TRIPLICATE BY ALL STUDENTS)

The Dean,
Faculty of _____
Banaras Hindu University

Affix self-
attested
passport sized
photo

Madam,

I am seeking admission to : Course _____ Year _____

Subject/Group..... I request
you to allot me a seat in the Hostel/I seek permission to stay in the city (Tick whichever is applicable).

I promise to abide by all the rules of discipline of the University, failing which any disciplinary action
may be taken against me, including expulsion from the University.

Yours faithfully,

(Signature of the applicant)

Date:

Name:

Residence during previous Session (If a BHU student)

Name of the Hostel (if hosteller) :

Block No. Room No..... If
city delegacy student, Name of the Delegacy

FOR OFFICE USE ONLY

Admit Km./Smt as a
Hostel resident/ as a Day scholar in city.

Hostel/City
Dated:

(Signature with seal)
Dean

Residence allotted (Hostel with Room Number / Delegacy)..... Fee
Receipt No. Dated.....

Hostel Warden / Chief Warden, City Delegacy

NOTE: ADMISSION TO A COURSE OF STUDY DOES NOT GUARANTEE ACCOMMODATION IN THE HOSTEL

PARTICULAR TO BE FILLED BY THE APPLICANT

A. CUET Application No.
(for First Year students of a course)

B. Enrollment No.
(If already enrolled)

1. Name of the Applicant
2. Sex (Male/Female)
3. Date of Birth
4. Whether belongs to SC/ST/EWS/OBC-NCL/OBC Minority: Yes/No., If yes, Category
5. Blood Group (If known)
6. Identification marks
7. Any specific medical problem(s)
8. Father's Name
9. Mother's Name
10. Husband's Name (in case of married women)
11. Guardian's Name (if other than Father)
12. Relation of candidate with guardian
13. Permanent Address (Mention State, District, Town, Village & Post clearly)
.....
.....
14. Police Station
15. Name of the nearest Railway Station
16. Local Address (in the case city delegacy students)
.....
.....
17. **Whether ever Convicted/ Rusticated/ Debarred / Expelled / Suspended ? YES / NO** If "YES" give details.
.....
.....
18. Name, Address and Telephone Nos. (if any) of person to be contacted in emergency.
(a) Outside Varanasi :
.....
Phone: Mobile
Email id:
(b) Inside Varanasi :
.....
Phone: Mobile
Email id:

Date:

Signature of the Applicant